

Tender Notification No.01/IHM/2021

दिनांक/ **Dated : 14/12/2021**



cftri

नि वदा दस्तावेज
TENDER DOCUMENT

**Providing Catering
Service to the
International Hostel
Mess (IHM)
AT
CSIR-CFTRI.**



**CSIR-CENTRAL FOOD TECHNOLOGICAL RESEARCH
INSTITUTE**
[Council of Scientific & Industrial Research]
MYSURU – 570 020, INDIA

Telephone: 0821-2510775, Email: soe7@cftri.res.in

TENDER DOCUMENT

**NAME OF WORK: “Providing Catering Service to the International
Hostel Mess (IHM) at CSIR-CFTRI, Mysuru”.**

1. Period of contract : One year with a provision to extend the contract by one more year subject to satisfactory performance.
2. Earnest Money Deposit (EMD) : Tenderers are required to upload Bid securing declaration as per format provided in the tender document.
3. Security Deposit : 3% of Annual Contract Value (Subject to prevailing Government norms)
4. Publish Date on CPP Portal : 14.12.2021
5. Bid document download Start date : 14.12.2021 from 05.30 PM onwards
6. Bid document download End date : 28.12.2021 upto 3:00 PM
7. Bid submission start date : 14.12.2021 from 6.30 PM onwards
8. Bid submission end date : 28.12.2021 upto 03.00 PM
9. Technical Bid opening date (Cover –I) : 29.12.2021 at 03:00 PM
10. Financial Bid opening date (Cover –II) : To be intimated later to qualified bidders.

Note: 1) CSIR-CFTRI may at its discretion, extend/change the schedule of any activity and intimate the bidders.

2) In case the date of opening of tenders is declared a Govt. Holiday then the date of opening of the tender will be the next working day at the same time.



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NOTICE INVITING E-TENDER

NO: 01/IHM/2021

14/12/2021

International Hostel Mess (IHM), CSIR-CFTRI invites online tenders on behalf of Director, CSIR-CFTRI, Mysore from renowned, experienced, well established and registered agencies/organizations who are either **Class 1 or Class 2 Supplier** as per the Order No. P-45021/2/2017-PP (BE-II) dated 16th September 2020 issued by DIPP, Ministry of Commerce and Industries, Govt of India) to provide catering service on payment basis to the inmates of Students Hostel located in CSIR-CFTRI campus, Mysuru and also to those members associated with the Institute, through e-tendering portal <https://etenders.gov.in> under **Two Bids Systems (Technical Bid and Financial Bid)**. The hostel inmates are students of academic programmes offered by CSIR-CFTRI, Mysuru. Ph.D. Research Scholars, Project Fellows, participants of training programmes, staff members and a few distinguished guests and invitees visiting the Institute are other entities dining at the IHM are **approximately 100 persons per day (Numbers may vary time to time)**.

The scope of contract with other relevant details is as under:

Details	Place	Validity of the contract
Managing the entire activity of catering services including maintenance, cleanliness & hygiene in and around the mess area	International Hostel Mess, IFTTC Hostel Complex, CSIR-CFTRI Campus, Mysuru 570 020	Initially for a period of one year with provision for extension of one more year subject to satisfactory performance.

Note: Refer detailed requirement as indicated in Annexure-1.

Eligibility criteria:

1. Should be an Indian National and Income Tax Payer having an authenticated PAN.
2. Should be an established and reputed Caterer duly registered for providing catering services having Head Office/Branch Office at Mysuru.
3. Should have a minimum 5 years of experience obtained during last ten years as on 30/11/2021 for running canteen and providing catering services in Government establishments/Public Sector Undertakings/R&D Institutions/Academic Institutions/Corporate Houses /Other established Organizations. The turnover of the firm should not be less than 60 lakhs per annum.
4. Should have requisite manpower including qualified personnel with expertise and skill in catering service.



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5. Should be financially sound with no records of any default on any nationalized and/or scheduled Banks as well as private financial organizations, both in India and abroad.
6. Should submit a Solvency Certificate for an amount not less than Rs.10 lakhs from any Nationalised/Scheduled bank within the last six months as on the date of NIT.
7. Should have no record of any statutory dues and disputed liability and claims.
8. Should have registration with a) Labour Commissioner of the State/Central Government b) ESI c) EPF and d) GST authorities.
9. Above all, should have the working knowledge and experience of in-house hygiene and sanitation during cooking / serving and to maintain high standard of quality attributes of food being served to the guests and students.
10. Valid Form-B issued by Food Safety & Standards Authority of India (FSSAI).
11. Any other statutory obligations as are required from time to time.
12. Clientele list.

Caterers meeting the above requirements may visit IHM during 15th to 24th December 2021 from 10 AM to 5 PM on all working days, to acquaint themselves with the available infrastructure and requirements. Contact person: Shri P Satheesh Mb: 9886172808.

Criteria for short-listing of Applications

On fulfilling the eligibility criteria, an internal committee would evaluate the online tenders received in terms of the criteria as listed above including clientele list. If required, the Caterer may be asked to make a presentation of the profile of his/her organization and elucidate their performance indicators in their present establishments (only for mess rates).

Procedure for finalization of contract

Based on an overall review of the performance indicators of the applicants and financial quote, the final selection would be made for the award of contract.

How to apply

This tender is invited through electronic tendering process and can be downloaded from the Central Public Procurement Portal (CPPP) <https://etenders.gov.in>. Please note that the submission of the tender is only through the Central Public Procurement Portal (CPPP) <https://etenders.gov.in>.



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Any information(s) furnished by the Caterer is/are found to be incorrect /invalid at a later stage; he/she shall be liable to be debarred from tendering.

The Director, CSIR-CFTRI reserves the right to accept or reject any or all the prospective applications in full or part thereof without assigning any reason whatsoever and the decision of the Director on all matters in this regard shall be final and binding.

The Tender ID in CPP Portal is 2021_CSIR_98228_1.

Sd/-
Controller of Administration